



# Privacy, Personal Data Protection, and Cookies Policies

Last Updated : August 14, 2018

# Introduction

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This document explains our principles and commitment to the protection of your Personal Data, and aims to inform you about:

- The Personal Data that OPTION.VOTE collects and the reasons for their collection,
- How this Personal Data will be used,
- Your rights as party concerned by our data processing.

These policies apply to all of OPTION.VOTE's services, regardless of their nature (website, applications, services, etc.) following the General Data Protection Regulation which has been in effect since May 25th, 2018.

# Definitions

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The following capitalized terms shall have the meaning ascribed to them below:

“**Privacy Policy and Personal Data Protection**” and “**Policy**” refer to this Policy describing the measures taken for the processing, operation, and management of your Personal Data, as well as your rights as a party concerned by our data processing.

“**Personal Data**” means any identifiable information related to you, whether direct or indirect.

“**Processing**” means any transaction or set of transactions applied to your Personal Data.

“**Person in Charge of Processing**” designates OPTION.VOTE who carries out the processing of your Personal Data.

“**Personal Data Violation**” means a breach of security that inadvertently or unlawfully causes the destruction, loss, alteration, disclosure, or unauthorized access to your Personal Data.

“**Recipient**” means the service or company that receives communications and can access your Personal Data.

# Person in Charge of Processing

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The Person in Charge of Processing your data is OPTION.VOTE. The contact details are:

- Mailing Address : 1050 rue De La Montagne, Suite 400, Montreal (QC), H3G 1Y8
- Telephone : +1 514 985-2233
- Email : [privacy@option.vote](mailto:privacy@option.vote)

# How OPTION.VOTE implements the protection of Personal Data

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OPTION.VOTE undertakes measures to ensure the protection of your Personal Data and privacy when designing the services offered to you (*Privacy by design*). OPTION.VOTE also implemented measures to ensure the security of your Personal Data, and to guarantee the respect for and the effective exercise of your rights (*Privacy by default*).

# How Personal Data is used by OPTION.VOTE

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OPTION.VOTE is committed to only collecting data that is strictly necessary for the effective operations of its services.

In cases where optional data is requested, OPTION.VOTE will clearly inform you of the Personal Data required for the effective operations of its service.

Personal Data is collected directly from you or your organization and is only used for the purposes that were brought to your attention upon consenting to the evaluation of our services.

Personal Data is used to propose additional services only if you have agreed to receive commercial communication.

# Who can your Personal Data be sent to?

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Your Personal Data may be transmitted to:

- Internal services at OPTION.VOTE: the various departments who are in charge of executing the subscribed services, including Customer Service, Sales Administration, and others.
- External service providers under contract with OPTION.VOTE
- Personnel at OPTION.VOTE who may require access to personal information for the performance of their mandate, entrusted by a petitioning organization;

# How long does OPTION.VOTE keep your Personal Data?

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OPTION.VOTE will keep your Personal Data for a maximum of 6 months after the end of the voting period. All data will be kept strictly confidential and will not be used or disclosed, except as described above or as permitted or required by applicable laws.



# Is your Personal Data protected?

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OPTION.VOTE is committed to taking all the measures necessary to ensure the security and confidentiality of Personal Data, particularly to prevent it from being damaged, erased, or made accessible to unauthorized third parties.

In the event of a security incident affecting your Personal Data (destruction, loss, alteration, or disclosure), OPTION.VOTE is committed to respecting its obligation to notify parties of Personal Data breaches.

# What are your rights on your Personal Data?

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You have, at any time, the ability to exercise your rights with OPTION.VOTE as per applicable regulations relating to Personal Data, subject to the following conditions:

- Right to access: you may receive a copy of your Personal Data subject to processing by OPTION.VOTE;
- Right to refuse, notably to receiving commercial communication: you can expressly demand to no longer receive commercial communication from OPTION.VOTE, or request that your Personal Data be no longer subject to processing;
- Right to erase: you can request the deletion of your Personal Data by contacting the Recipient;
- Right to limitation: you can request the suspension of the processing of your Personal Data;
- Right to portability: you can ask OPTION.VOTE to recover your Personal Data in order to dispose of it.

When subscribing to a service that collects your Personal Data, you are provided with the address (postal and/or electronic) to which to send your request to exercise your rights.

All requests must be accompanied by proof of identify. OPTION.VOTE commits to responding to your requests to exercise your rights as quickly as possible and, in any event, in compliance with legal deadlines.

# Changes to the Privacy Policy and Personal Data Protection

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We may update this privacy statement to reflect changes in our information practices. If we make any major changes to this policy, we will notify you by email (using the email address provided in your account), or by a notice on this site before the changes come into effect. We encourage you to check this page regularly for the latest updates on our privacy practices.

# Cookie Policy

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The website OPTION.VOTE and all its web pages use cookies to distinguish you from other users of the site. This allows us to improve services and optimize your user experiences.

A cookie is a string of text information transferred from a website to your computer's hard drive so that the website can remember you. Cookies can help a website adapt its content to your interests more quickly. The majority of prominent website use cookies. Generally speaking, a cookie contains the name of the domain where the cookie originated; the "lifetime" of the cookie, and a value, namely a randomly created unique number.

On the OPTION.VOTE website, there are two types of cookies:

- Temporary cookies, which remain on your browser's cookie file until you leave the website, and
- Persistent cookies, which remain in your browser's cookie file for a longer period of time (the duration depends on the lifetime of the cookie in question).

Temporary cookies are used to allow you to transfer information from one page to another on our site without having to re-enter them, and to allow you to access saved registration information.

# Cookie Policy

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Persistent cookies are used to help us identify you as a visitor when you return to our website (using a number, not personally) to allow us to tailor content or advertisements to your interests, or to avoid showing you the same information multiple times. Persistent cookies are also used to compile anonymous aggregate statistics that help us understand how visitors use our website and help us improve its structure. We cannot personally identify with persistent cookies.

You can delete and block all cookies from the OPTION.VOTE website. To do this, change the settings of your browser to block some or all cookies. Please note that if you decide to block cookies via your browser, some elements of our website may not work as intended.

To have the ability to vote in the OPTION.VOTE application, you will have to authorize cookies. This condition is a prerequisite for the use of our services.

# OPTION.VOTE Application and Website

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We use analysis tools, such as Google Analytics, on both the application and the website of OPTION.VOTE. These tools are used to compile anonymous global statistics that allow us to understand how our customers use the OPTION.VOTE application and help us improve it. this data does not identify you personally.

You can choose to disable the application's scanning tools in your device's settings.